

WEST (OUTER) AREA COMMITTEE

**Meeting to be held at Farnley Hall, Hall Lane, Leeds LS12 5HA
On Friday, 15th October, 2010 at 2.00 pm**

MEMBERSHIP

Councillors

A Carter - Calverley and Farsley;
J Marjoram - Calverley and Farsley;
R Wood - Calverley and Farsley;

M Coulson - Pudsey;
J Jarosz - Pudsey;
R Lewis - Pudsey;

A Blackburn - Farnley and Wortley;
D Blackburn - Farnley and Wortley;
J Hardy - Farnley and Wortley;

Co-optees

Howard Bradley - Youth Representative
Rev Kingsley Dowling - Faith Representative
Liz Navin-Jones - Business Representative

**Agenda compiled by:
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Governance Services Unit
Civic Hall
LEEDS LS1 1UR
Tel: 22 43209**

**Acting West North West Area Manager:
Jason Singh
Tel: 33 67858**

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

A G E N D A

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL BUSINESS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:</p>	

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3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	
5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive any apologies for absence.</p>	
6			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p>MINUTES - 10TH SEPTEMBER 2010</p> <p>To confirm as a correct record the attached minutes of the meeting held on 10th September 2010.</p>	1 - 4
8			<p>MATTERS ARISING FROM THE MINUTES</p>	
9			<p>COMMUNITY FORUM MINUTES</p> <p>To receive for information purposes the minutes of the following Community Forum meetings :- Pudsey and Swinnow Forum, 14th September 2010 Tyersal Forum, 29th September 2010</p>	5 - 14

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			<u>EXECUTIVE BUSINESS</u>	
10			WELLBEING BUDGET 2010/11 - UPDATE REPORT To receive and consider the attached report of the Director of Environment and Neighbourhoods.	15 - 24
11			AREA MANAGER'S REPORT To receive and consider the attached report of the Director of Environment and Neighbourhoods.	25 - 32
			<u>COUNCIL BUSINESS</u>	
12			LOCALITY WORKING To receive and consider the report of the Director of Environment and Neighbourhoods. (Report to follow).	
13			COMMUNITY SAFETY - UPDATE REPORT To receive and consider the attached report of the Director of Environment and Neighbourhoods.	33 - 36
14			HEALTH AND ENVIRONMENTAL ACTION SERVICE - UPDATE REPORT To receive and consider the attached report of the Director of Environment and Neighbourhoods.	37 - 48
15			GROUNDS MAINTENANCE CONTRACT - UPDATE REPORT To receive and consider the attached report of the Chief Environment Services Officer.	49 - 56
16			SHELTERED HOUSING SERVICE REVIEW To receive and consider the attached report of West North West Homes ALMO.	57 - 60

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17			<p>DATES, TIMES AND VENUES OF FUTURE MEETINGS</p> <p>Friday 17th December 2010, Pudsey Civic Centre Friday 28th January 2011, Tyersal Social Club Friday 25th March 2011, Farnley Hall</p> <p>All at 2.00pm.</p> <p>MAP SHOWING TODAY'S VENUE.</p>	